

COLLEGE OF IMMIGRATION AND CITIZENSHIP CONSULTANTS

PROXY

This is a Form of Proxy for the College of Immigration and Citizenship Consultants (the "College") Inaugural General Meeting ("IGM") of licensees on **Thursday, December 1, 2022**, at 1 pm at the Holiday Inn Toronto International Airport, 970 Dixon Road, Toronto, Ontario M9W 1J9. By completing and signing this form, a licensee unable to attend the IGM may appoint a proxy holder of their choice (and other than a person designated by this form) to attend and vote in the name of the licensee at the IGM.

The undersigned (the licensee completing the Form of Proxy), being a licensee of the College and entitled to attend and vote at the IGM appoints,

Name: _____
(Print name of proxy holder clearly)

Licence Number: _____
(Proxy holder's College Number)

or instead of **them, Stan Belevici, RCIC, or instead of him, John A. Burke, RCIC**, as proxy holder (the "Proxy Holder") with power of substitution, to attend and vote in the name of the undersigned licensee at the IGM (including any continuation after any adjournment). If you do not insert a name on the line above, then Stan Belevici, RCIC, or **John A. Burke, RCIC**, will become your Proxy Holder.

The undersigned confers discretionary authority upon the Proxy Holder relating to any amendments to matters identified in the Notice of IGM or other matters that may properly come before the meeting. The undersigned instructs the Proxy Holder to abstain, or to vote in favour of or against the specific resolutions set out below, and to act in accordance with their instructions on any ballot that may be called for on which they have authorized the Proxy Holder to vote (see back of form/attached page for resolution summaries).

	<i>YES</i> <i>in favour</i>	<i>NO</i> <i>against</i>	<i>WITHHOLD</i> <i>(abstain)</i>
RESOLUTION 1			
RESOLUTION 2			
RESOLUTION 3			

DEADLINE: For the proxy appointment to be effective, the College must receive this form before **Friday, November 25, 2022, at 5 pm (Eastern Time)**.

SCAN AND E-MAIL OR FAX, OR MAIL OR
DELIVER THIS PROXY TO:

Corporate Secretary
College of Immigration and Citizenship Consultants
5500 North Service Road, Suite 1002
Burlington, Ontario L7L 6W6
Fax: 1-877-315-9868
Email: secretariat@college-ic.ca

DATED: THIS _____ DAY OF _____, 2022.

Licensee's Name (please print)

Licence Number _____

Licensee's Signature _____

COLLEGE OF IMMIGRATION AND CITIZENSHIP CONSULTANTS

SUMMARY OF RESOLUTIONS PROPOSED AT THE INAUGURAL GENERAL MEETING OF LICENSEES DECEMBER 1, 2022

RESOLUTION NO.	MOTION	EXPLANATION
RESOLUTION 1	Approval of Agenda for the Meeting	This is procedural and occurs at every Annual Meeting.
RESOLUTION 2	Approval of Minutes of the last Annual General Meeting of the Council	This is procedural and occurs at every Annual Meeting.
RESOLUTION 3	Termination of Meeting	This is procedural and occurs at every Annual Meeting.

For licensee reference, see the following provisions of the By-laws:

67.7 Proxies

Every licensee In Good Standing may by means of a proxy appoint an individual who shall be a licensee In Good Standing, as nominee for the licensee, to attend and act at a meeting of licensees. A proxy shall be in writing, and any notice calling a meeting of licensees shall include a form of proxy, or a reminder of a voting licensee's right to use a proxy. A proxy shall be executed by the licensee In Good Standing or the attorney of the licensee authorized in writing and ceases to be valid one year from its date. Subject to the requirements of law, a proxy may be in such form as the Board or its delegate from time to time prescribes, provided however that the Board may by resolution from time to time fix a time not earlier than the close of business five (5) Business Days preceding any meeting or adjourned meeting of licensees before which time proxies to be used at that meeting must be deposited with the Council, and any period of time so fixed shall be specified in the notice calling the meeting.

68.2 Majority Determines

Each licensee in attendance in person or by proxy at a meeting of licensees is entitled to cast one (1) vote. All questions proposed for consideration at a meeting of licensees shall be determined by a majority of the votes cast by licensees In Good standing, provided however that it shall be the responsibility of the Board or its delegate to ensure that the mechanisms adopted from time to time for calculating the votes are fair, equitable and accurate.

68.3 Electronic or Telephone Voting

The Directors may provide for licensees to vote by telephonic, electronic, or other communication facility. Such alternative means of voting must:

- (a) allow for verification that the votes are made by the licensees entitled to vote; and
- (b) not allow the Council to identify how each licensee voted.

68.4 In-person Voting at a Meeting of Licensees

The Directors may provide for licensees in attendance at a meeting of licensees to vote by a show of hands, a prescribed voting card or by the use of a wireless audience voting device.

68.5 Adjournments

Any meeting of licensees may be adjourned to any time and from time to time, and any business may be transacted at any adjourned meeting that might have been transacted at the original meeting from which the adjournment took place, but no business may be transacted at any re-convened meeting other than business which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same. No notice is required of any adjourned meeting.

68.6 Rules of Order

In all cases for which no specific provision is prescribed by law or made in the By-laws, the rules and practice of the latest edition of Robert's Rules of Order shall govern as far as applicable, provided that no action of the Council or of the Board shall be invalid by reason only of an inadvertent failure to adhere to such rules.

On November 17, 2021 the Council Board of Directors approved By-law 2021-2 which remains in effect. Any references to the Council, and associated terminology, are to be read as references to the College and its associated terminology.