

**Annual General Meeting
 To be held at the Ottawa Conference and Event Centre on
 Thursday November 30, 2023 10:00 AM – 12:00 PM ET**

PROPOSED AGENDA				
#	Time	Topic	Presenter	A/D
01	10:00 5 mins	Welcome and Meeting Introduction National Anthem	Victoria Rumble	N/A
02	10:05 2 mins	Land Acknowledgement	Victoria Rumble	N/A
03	10:07 2 mins	Introductory Comments	Victoria Rumble	N/A
04	10:09 1 min	Call to Order	Stan Belevici	N/A
05	10:10 3 mins	Proof of Notice of Meeting	Victoria Rumble	N/A
06	10:13 2 mins	Scrutineer's Report – Declaration of Quorum	Victoria Rumble	N/A
07	10:15 5 mins	Introduction to Audience Voting Procedure	Victoria Rumble	N/A
08	10:20 5 mins	Approval of Agenda Tab A – Proposed Agenda	Stan Belevici	Approval (motion)
09	10:25 5 mins	Approval of Minutes Tab B – Minutes of IGM December 1, 2022	Stan Belevici	Approval (motion)
10	10:30 10 mins	Report of the President & Chief Executive Officer	John Murray	Presentation
11	10:40 10 mins	Report of the Chair of the Board of Directors	Stan Belevici	Presentation

#	Time	Topic	Presenter	A/D
12	10:50 5 mins	Introduction of Transitional Board of Directors	Stan Belevici	Presentation
13	10:55 45 mins	Question and Answer Period	Stan Belevici John Murray	Presentation
14	11:40 15 mins	Remarks from the Minister of Immigration, Refugees and Citizenship	Hon. Marc Miller	Presentation
15	11:55 5 mins	Closing Remarks	Stan Belevici John Murray	Presentation
16	12:00	Termination	Stan Belevici	Approval (motion)

12:00 pm – 1:00 pm	<p>PLEASE JOIN US</p> <p>You are invited to meet the Board and enjoy a buffet lunch</p>
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Licensee Education Session:		
1:00 pm - 1:55 pm	Professional Standards of Practice for RCICs and RISIAs	Beata Pawlowska, Director, Professional Standards, Research, Education and Policy Margaret Cheung, Manager, Professional Standards, Research, Education and Policy (Operations and Administration)
2:05 pm - 3:00 pm	Developing Your Service Agreements – A How-to Guide	Michael Huynh, Director, Professional Conduct Lee Tustin, Policy Analyst Maria Shtemberg, RCIC Advisor